



## Student Admission Form

Please carefully read and fill in all relevant sections of the application form. As part of the application process, applicants will also be required to take an entrance assessment test on which applications will be considered..

### Part 1 – Student Details

Forename

Surname

Date of Birth

Age on 1<sup>st</sup> of September: Years ..... Months .....

Current School Year: ..... Country of Origin .....

PLEASE FIX  
PHOTO  
HERE

Permanent Home Address

.....  
.....  
..... Post Code.....

Telephone

Mobile

Do you have any siblings studying at Darul Uloom? Yes ☐ No ☐ If yes, please give his name

### Part 2 – Parents Details

Fathers Name

Occupation

Mothers Name

Occupation

Permanent Address  
(If different from above)

.....  
.....  
..... Post Code.....

Telephone

Mobile

### Part 3 – Emergency Contact

In case of emergency we need to contact someone in your absence. This should be someone who we can contact easily during Madrasah Hours.

Name

Relationship

Telephone

Mobile

## Part 4 – Previous Education

Present/Previous  
madrasah Name

madrasah Address

.....

.....

..... Post Code.....

Telephone

Fax

Please state below the reason for leaving your present/previous madrasah.

.....

.....

Please indicate examination(s) taken:    **SATS**   ☐   **GCSE**   ☐   **A Level**   ☐   **Other** (please specify) .....

Subject Taken (i.e. English/Maths/Science)	Grade Attained	Date of Examination

## Part 5 – Course Details

Please choose the Morning Section you would like your child to join (tick only one box) ?

☐ **Alim Section** (Studying Islamic Subjects)   ☐ **Hifz Section** (Memorisation of the Qur'an)

Applying for Year .....

## Part 6 – Medical Details

Doctors Name

Telephone

Address

.....

.....

..... Post Code.....

Is your child registered SEN ?   Yes ☐   No ☐

Does your child suffer from any medical condition that we should know about which might affect his madrasah life ?   Yes ☐   No ☐

If yes please give details .....

.....

.....

## Part 7 – International Details (to be filled in by overseas students only)

Applicants Passport No.

Name of UK Sponsor

Overseas Address

.....  
.....  
.....  
.....  
..... Telephone .....

Address of UK Sponsor

.....  
.....  
.....  
.....  
..... Telephone .....

## Part 8 – Fee Payment & Declaration

The annual fee for Darul Uloom Birmingham is £2500.00 (excluding admission fee, book, stationary, exam fees, trips & party etc). All student fees must be paid promptly, any delay in payment may lead to suspension or exclusion of the student from the madrasah. Thereafter, yearly pre-registration is required, for continuing students registration will be £50 per additional year.

**Please select from one of the payment options below (a standing order is recommended)**

1. **Two Payments** (1<sup>st</sup> payment of £1250.00 due on the start date with the 2<sup>nd</sup> payment of £1250.00 due 6 months after) ☐

2. **One Single Payment** (1 payment of £2500.00 at the beginning of each year of study) ☐

### Conditions & Declaration

#### Rules of The Madrasah:

1. Disclosure of all previous character and conduct is necessary. The application will be rejected if any information is given falsely.
2. The Madrasah maintains strict adherence to basic Islamic principles of good conduct, behaviour and respect. Above all, students are required to respect all teachers, staff and fellow students. Any student found guilty of insulting teachers, staff or fellow students will be judged as inexcusable and maybe dismissed or suspended.
3. Darul Uloom expects students to aspire to academic excellence in Islamic and National Curriculum subjects.
4. Students are expected to observe and act upon the lesson timetables. Whilst at Darul Uloom all lessons & examinations must be attended.
5. Madrasah uniform must be worn at all times during Madrasah hours which is all white tunics (long white shirt & white trouser).
6. Students are expected to be punctual in offering five daily prayers and must be present in the Masjid 10 minutes before each prayer.
7. Students must participate in all curricular and extra-curricular activities assigned by the teachers. Class rooms and Madrasah premises must be kept clean by the students.
8. Should a student cause any damage to the Madrasah's or others property, parents or guardians will be held responsible for full costs of repair or replacement.
9. The student is to maintain his hair according to Islamic customs and ensure hair is in equal length.
10. The use of mobile phones is not allowed on the Madrasah premises. Any student found using a mobile phone on the premises is liable to have his phone confiscated.
11. Missing prayers, theft, smoking, using drugs or inappropriate relations with the opposite gender are strictly prohibited, students involved in any such activity are liable for expulsion.
12. No student is allowed to leave Madrasah premises during Madrasah hours (8:30am-05:00pm)
13. Permission may be sought in case of emergency or dire necessity. Parents or guardians wishing to obtain leave for student may contact the Darul Uloom office.
14. Any student leaving the premises, even for a short period of time, must notify the supervisor or teacher concerned.
15. Any student leaving the Madrasah premises without authorisation will be cautioned and will be liable for expulsion.
16. Unauthorised absence and repeated late coming may lead to expulsion from the Madrasah. Three days unauthorized late will lead to disciplinary action and 10 days unauthorized absence will lead to exclusion or losing the place from Madrasah and will need to re-apply for admission.
17. If a student wishes to leave the Madrasah, three months notice is required. All due fees must be cleared prior to leaving.
18. All students are required to examine and observe the rules of the Madrasah.
19. If a student gets detention outside the Madrasah hours, parents will be given 24hrs notice. Parents are required to arrange for the student to attend all detentions which are outside Madrasah hours.
20. Darul Uloom reserves the full right to alter, add to or amend the rules and regulations as and when necessary.

**All school policies and documentation are available on request from the Reception office of Darul Uloom.**

I the parent have read and understood the Admission Policy. The information I have provided is accurate to the best of my knowledge and I ensure payment of fees as indicated above.

**Parents Name** .....

**Signature** .....

**Date** ...../...../.....

I the student have read and understood all rules of Darul Uloom. If my application is accepted, I will abide by all rules of the Madrasah. I agree to take responsibility if I break any of the rules of the Madrasah.

**Students Name** .....

**Signature** .....

**Date** ...../...../.....

## For Madrasha / Office Use Only

### Admission Test Results

English

%

Maths

%

Science

%

VR

%

Year .....

Alimi .....

Hifz .....

### Behaviour Assessment

### Alimi Assessment Report

Arabic

%

Urdu

%

Quran

%

Nahw&Sarf

%

### Hifz Assessment Report

Pronunciation

%

Recitation

%

Tajweed

%

Memorisation

%

### SPECIAL CONDITIONS OF ACCEPTANCE

### APPLICATION CONFIRMATION

☐ Accepted

☐ Declined

☐ Waiting List

Comments .....

.....

Date ...../...../.....

Signature .....

Admission Fee Received

Signature

Date

DAY / MONTH / YEAR