



## Student Admission Form

Please carefully read and fill in all relevant sections of the application form. As part of the application process, applicants will also be required to take an entrance assessment test on which applications will be considered..

### Part 1 – Student Details

Forename

Surname

Date of Birth

Nationality

Ethnicity

Applying for Year

PLEASE FIX  
PHOTO  
HERE

Permanent Home Address

  
  
 Post Code 

Telephone

Mobile

Siblings studying at Darul Uloom:

### Part 2 – Parent(s) Details

<b>Father Name</b>	<input type="text"/>	<b>Occupation</b>	<input type="text"/>
<b>Contact Details</b>	Home:	Mobile:	
	Work:	Email:	
<b>Home Address (if different from above):</b>	<input type="text"/>		

<b>Mother Name</b>	<input type="text"/>	<b>Occupation</b>	<input type="text"/>
<b>Contact Details</b>	Home:	Mobile:	
	Work:	Email:	
<b>Home Address (if different from above):</b>	<input type="text"/>		

### Part 3 – Emergency Contact

In case of emergency we need to contact someone in your absence. This should be someone who we can contact easily during the school hours.

Name

Relationship

Telephone

Mobile

## Part 4 – Academic Education Details

Current /Previous School Name:

School Address:

Post Code:

Telephone:

Email

Year Attended:

Reason for leaving student current /previous School:

Details of Subject studied and Grades/Level Achieved:

Group	English Reading	English Grammar	Maths	Science
SATs				N/A
KS 2				
KS 3				

## Part 5 – Islamic Education Details ( Including Evening Classes )

Masjid/ Madrasah /Darul Uloom last attended:

Address:

Post Code:

Telephone:

Email

Completed the recitation of whole Quran: YES | NO

If No, How many juz ?

Memorised any part of Quran: YES | NO

If Yes, How many juz ?

Details of Islamic books studied and grade achieved:

## Part 6 – Medical Details

GP/ Surgery:

Doctor's Name

Telephone

Address

Post Code

Does your child suffer from any medical condition ?

Yes

No

If Yes, please give details

**PLEASE NOTE; Where a medical plan is required, the school will require relevant documentation of official stature.**

## Part 7: Required Documents

1. Copy of birth certificate or passport

2. Copy of most recent proof of address( e.g.: Utility bill)

3. KS2 SATs results

4. Copy of school report (Academic, Attendance and Behaviour)

5. One passport size photo of applicant

6. Any relevant documents (if applicable for applicant)

Please provide all the required documents. Application will only be processed once we have received all documents. Applicant's school and relevant authority will be contacted for further reference.

## Part 8 – Other Details

- Is your child registered for SEN (Special Needs in Education)? Yes | No
- Does your child have any additional needs that you are aware of? Yes | No (If yes, provide supporting document(s), plan, or statement.)
- Has the applicant had any involvement with the police? Yes | No
- Are there any safeguarding concerns regarding you or your child? Yes | No
- Has the applicant had any involvement with the social or probation services? Yes | No
- Has the applicant previously been temporarily or permanently excluded from any previous school? Yes | No

## Part 9: School Fees and Payment Plan

The annual fee for Darul Uloom Islamic High School is **£3000.00 for Years 7–9 and £3200.00 for Years 10 and 11** (excluding admission fees, books, resources, stationery, exam fees, trips, events, etc.). All student fees must be paid promptly; any delay in payment may lead to deregistration from the school. **In addition, there is a refundable deposit of £500.** This will be refunded normally at the end of the student's education at Darul Uloom, as long as all fees have been cleared (T&C apply).

Please select from one of the payment options below (a standing order is recommended)

1. **One Single Payment** (1 payment of £3000.00 or £3200.00 (years 7-9 or 10-11) at the beginning of the academic year)
2. **Two Payments** (1st payment of £1500.00/£1600.00 due on the start date, after the 2nd payment of £1500.00/£1600.00 due on the 5th month.)
3. **Three Payments** (1st payment of £1000/£1200 due on the start date, 2nd payment of £1000 due at the end of the first term, and 3rd payment of £1000 due at the end of the second term )

### Terms and Conditions

1. Disclosure of all previous character and conduct is necessary. The application will be rejected if any information is given falsely
2. The school maintains strict adherence to basic Islamic principles of good conduct, behaviour, and respect. Above all, students are required to respect all teachers, staff, and fellow students. Any student found guilty of insulting teachers, staff, or fellow students will be judged as inexcusable and may be excluded temporarily or permanently.
3. Students are expected to observe and act upon the lesson timetables. While at Darul Uloom, all lessons and examinations must be attended.
4. School uniforms, as prescribed in pre-admission documents, must be worn at all times during school hours.
5. Students are to maintain their hair according to the school uniform guidance (see admissions policy) and ensure it is of equal length. Untidy hair, fades, and short backs or sides are not permissible.
6. Students must participate in all curricular and extracurricular activities assigned by the teachers. Class rooms and school premises must be kept clean by the students.
7. Should a student cause any damage to the school's or others property, their parents or guardians will be held responsible for the full cost of repair or replacement.
8. Students will not possess a smart mobile device for the duration of their education at the school. If found in possession of one, Darul Uloom reserves the right to confiscate and retain the device(s) for the duration of his education at Darul Uloom
9. Missing prayers, theft, smoking, vaping, using drugs, or inappropriate relationships are strictly prohibited, and students involved in any such activity are liable for permanent exclusion.
10. No student is allowed to leave school premises during school hours: 8:30 a.m.–4:15 p.m. (years 7, 8, and 9) and 5:00 p.m. (years 10 and 11).
11. Parents or guardians wishing to obtain leave for students may contact the Darul Uloom office. Permission may be sought in cases of emergency or dire necessity.
12. Any student leaving the school premises without authorization will be cautioned and may result in exclusion.
13. Unauthorised absence and repeated lateness will incur an administration cost and/or may lead to permanent exclusion from the school. Three unauthorised late arrivals will result in disciplinary action. Effective from the third unauthorised absence, *there will be an administration cost of £100. Continuous absences will incur the same amount for each absence*, and a total of five unauthorised absences may result in permanent exclusion. Parents will need to reapply for admission if their child wishes to continue at Darul Uloom.
14. If a student wishes to leave the school, *one term notice is required, and all fees for this period must be cleared prior to leaving. If this notice is not provided, the deposit will not be refunded.*
15. The school will recover any unpaid fees using an authorised debt collector if fees are not paid. And additional charges for the services will be added to the debt.
16. If a student is permanently excluded due to his misconduct, the parent or guardian will be responsible for paying a full-term fee, and the deposit will not be refunded.
17. All students are required to examine and observe the rules of the school.
18. If a student receives detention longer than 20 minutes outside school hours, parents will be notified. Parents are required to arrange for the student to attend all detentions that are outside school hours.
19. Darul Uloom reserves the full right to alter, add to, or amend the rules and regulations as and when necessary.

**GCSE Policy:** Darul Uloom reserve the right to withdraw any student from GCSE examination if the student found to be incapable of obtaining a pass, based on internal assessment by DU. Opportunities to arrange alternative qualification will be provided

*All school policies and documentation are available on request from the reception of Darul Uloom.*

I, the parent / guardian, have read and understood the admission terms and conditions. The information I have provided is accurate to the best of my knowledge and I ensure payment of fees as indicated above.

Parent Name .....

Signature .....

Date ...../...../.....

I, the student have read and understood the admission terms and conditions. If my application is accepted, I will abide by all rules of the School. I agree to take responsibility if I break any of the rules of the School.

Student Name .....

Signature .....

Date ...../...../.....

**For Office Use Only**

**Admission Test Results**

English  %

Maths  %

**Hifz Assessment**

Pronunciation  %

Recitation  %

Tajweed  %

Memorisation  %

**Comment:**

**Behaviour Assessment**

**Pre-admission interview**

**Date :**     /     /

**Time:**

**With:**

**SPECIAL CONDITIONS OF ACCEPTANCE**

**Comment:**

**APPLICATION CONFIRMATION**

**Accepted**

**Waiting List**

**Conditional offer**

**Declined**

Accepted By

Signature

DAY / MONTH / YEAR

**Date of admission**

DAY / MONTH / YEAR

**School start date**

DAY / MONTH / YEAR