

For Office Use Only

Admission Test Results

English %

Maths %

Hifz Assessment

Pronunciation %

Recitation %

Tajweed %

Memorisation %

Comment:

Behaviour Assessment

Pre-admission interview

Date : / /

Time:

With:

SPECIAL CONDITIONS OF ACCEPTANCE

Comment:

APPLICATION CONFIRMATION

Accepted Waiting List Conditional offer Declined

Accepted By

Signature

DAY / MONTH / YEAR

Date of Admission DAY / MONTH / YEAR

School Start date DAY / MONTH / YEAR



Student Admission Form

Please carefully read and fill in all relevant sections of the application form. As part of the application process, applicants will also be required to take an entrance assessment test on which applications will be considered..

Part 1 – Student Details

Forename

Surname

Date of Birth

Applying for Year

PLEASE FIX
PHOTO
HERE

Permanent Home Address

.....
.....
..... Post Code

Telephone

Mobile

Siblings studying at Darul Uloom:

Part 2 – Parent(s) Details

Father Name

Occupation

Contact Details

Home:

Mobile:

Other

Email:

Home Address
(if different
from above):

.....

Mother Name

Occupation

Contact Details

Home:

Mobile:

Other

Email:

Home Address
(if different
from above):

.....

Part 3 – Emergency Contact

In case of emergency we need to contact someone in your absence. This should be someone who we can contact easily during the school Hours.

Name

Relationship

Telephone

Mobile

Part 4 – Academic Education Details				
Current /Previous School Name:				
School Address:				
			Post Code:	
Telephone:		Email		
Year Attended:				
Reason for leavening student current /previous School:				
Details of Subject studied and Grades/Level Achieved:				
Subject	SATS	Key Stage 2	Key Stage 3	Key Stage 3
English				
Maths				
Science				

Part 5 – Islamic Education Details (Including Evening Classes)	
Masjid/ Madrasah /Darul Uloom last attended:	
Address:	
	Post Code:
Telephone:	Email
Completed the recitation of whole Quran: YES NO	If No, How many juzz ?
Memorised any part of Quran: YES NO	If Yes, How many juzz ?
Details of Islamic books studied and grade Achieved:	

Part 6 – Medical Details

Doctor's Name	<input type="text"/>	Telephone	<input type="text"/>
Address	<input type="text"/>		
	Post Code.....		

Does your child suffer from any medical condition which might affect his school life ? Yes No

If Yes, please give details

.....

.....

.....

Part 7 – Required Documents	
1. Copy of Birth Certificate or Passport	4. Copy of School Report (Academic, Attendance and Behaviour)
2. Copy of Most Recent proof of address(e.g.: Utility bill)	5. Two passport size photos of applicant
3. KS2 SATs results (English & Maths)	6. Any relevant documents (if applicable for applicant)
Please provide all the required documents. Application will only be processed once we have received all documents. Applicant's school and relevant authority will be contacted for further reference.	

Part 8 – Other Details
<ul style="list-style-type: none"> • Is your child registered SEN (Special need in Education) ? YES NO • Has the applicant had any involvement with the police? YES NO • Has the applicant previously been temporarily or permanently excluded from any previous school ? YES NO • Has the applicant had any involvement with the Social/ Probation services ? YES NO

Part 9 – Fee Payment & Declaration

The annual fee for Darul Uloom Islamic High School is £2500.00 (excluding admission fee, book, stationary, exam fees, trips & event etc). All student fees must be paid promptly, any delay in payment may lead to temporary or permanent exclusion from the School. In addition there is a refundable deposit payable of £825. This will be refunded normally at the end of the student's education at Darul Uloom as long as all fees have been cleared.

- Please select from one of the payment options below (a standing order is recommended)**
1. **One Single Payment** (1 payment of £2500.00 at the beginning of each year of study
 2. **Two Payments** (1st payment of £1250.00 due on the start date with the 2nd payment of £1250.00 due 6 months after)
 3. **Three Payments** (1st payment of £900 due on the start date with the 2nd payment of £800 due on end of first term and 3rd payment of £800 due on end of second term)

Term and Conditions / Declaration

- Rules of The School:**
1. Disclosure of all previous character and conduct is necessary. The application will be rejected if any information is given falsely.
 2. The School maintains strict adherence to basic Islamic principles of good conduct, behaviour and respect. Above all, students are required to respect all teachers, staff and fellow students. Any student found guilty of insulting teachers, staff or fellow students will be judged as inexcusable and maybe excluded temporarily or permanently.
 3. Students are expected to observe and act upon the lesson timetables. Whilst at Darul Uloom all lessons & examinations must be attended.
 4. School uniform as prescribed in pre admission documents must be worn at all times during School hours.
 5. Students must participate in all curricular and extra-curricular activities assigned by the teachers. Class rooms and School premises must be kept clean by the students.
 6. Should a student cause any damage to the School's or others property, parents or guardians will be held responsible for full costs of repair or replacement.
 7. The student is to maintain his hair according to Islamic customs and ensure hair is in equal length.
 8. The use of mobile phones is not allowed on the School premises. Any student found using a mobile phone on the premises is liable to have his phone confiscated.
 9. Missing prayers, theft, smoking, using drugs or inappropriate relations are strictly prohibited, students involved in any such activity are liable for permanently exclusion .
 10. No student is allowed to leave School premises during School hours 8:30am-4:30pm (Year 7-9) and 6:00pm (Year 10-11)
 11. Parents or guardians wishing to obtain leave for student may contact the Darul Uloom office. Permission may be sought in case of emergency or dire necessity.
 12. Any student leaving the premises, even for a short period of time, must notify the supervisor or teacher concerned and acquired formal authorisation.
 13. Any student leaving the School premises without authorisation will be cautioned and will be liable for expulsion.
 14. Unauthorised absence and repeated lateness may lead to permanently exclusion from the School. Three days unauthorized late will lead to disciplinary action and 10 days unauthorized absence will lead to permanently exclusion and will need to re-apply for admission.
 15. If a student wishes to leave the school, **one term notice is required, and all fees for this period must be cleared prior to leaving.**
 16. The school will recover any unpaid fees using an authorised debt collector if fees are not paid. And additional charges for the services will be added to the debt.
 17. If a student permanently excluded due to his misconduct, parent of guardian will be responsible to pay a full term fees.
 18. All students are required to examine and observe the rules of the School.
 19. If a student gets detention outside the School hours, parents will be given prior notice. Parents are required to arrange for the student to attend all detentions which are outside School hours..
 20. Darul Uloom reserves the full right to alter, add to or amend the rules and regulations as and when necessary.

GCSE Policy: Darul Uloom reserve the right to withdraw any student from GCSE examination if the student found to be incapable of obtaining a pass, based on internal assessment by DU. Opportunities to arrange alternative qualification will be provided

Darul Uloom Reserve the full right to alter, add or amend the rules and regulation as and when necessary.

All school policies and documentation are available on request from the Reception of Darul Uloom.

I the parent / guardian have read and understood the Admission Policy/ Term and Condition. The information I have provided is accurate to the best of my knowledge and I ensure payment of fees as indicated above.	I the student have read and understood all rules of Darul Uloom. If my application is accepted, I will abide by all rules of the School. I agree to take responsibility if I break any of the rules of the School.
Parents Name	Students Name
Signature	Signature
Date/...../.....	Date/...../.....