



Student Admission Form

Please read and complete all relevant sections of the application form. As part of the application process, candidates will be required to take an English, Maths, and Quran assessment, after which their applications will be considered.

Part 1 – Student Details

Forename

Surname

Date of Birth

Nationality

Ethnicity

Applying for Year

Home Address

.....

..... Post Code

Telephone

Mobile

Siblings studying at Darul Uloom

Part 2 – Parent(s)/Guardian(s) Details

Father Name

Occupation:

Contact Details

Home:

Work:

Mobile:

Email:

Home Address
(if different
from above):

.....

Mother Name

Occupation:

Contact Details

Home:

Work:

Mobile:

Email:

Home Address
(if different
from above):

.....

Part 3 – Emergency Contact

In case of an emergency, we need an alternate contact in your absence. This should be someone who is available and easily accessible throughout school hours.

Name

Relationship

Telephone

Mobile

Please Fix
a Recent Photo
Here.

Part 4 – Academic Education Details

Current /Previous School Name:	
Address:	
	Post Code:
Telephone:	Email:
Last attended year:	
Reason for leaving current/previous school:	

Details of Subject Studied and Grades/Level Achieved:				
Group	English Reading	English Grammar	Maths	Science
SATs				N/A
KS2				
KS3/4				

Part 5 – Islamic Education Details (Including Evening Classes)

Organisation Name: (Masjid/Madrasah/Darul Uloom/Teacher)	
Address:	
	Post Code:
Telephone:	Email:
Completed the recitation of whole Quran: YES NO	If No, How many juzz ?
Memorised any part of Quran: YES NO	If Yes, How many juzz ?
Details of Islamic books or courses studied:	

Part 6 – Medical Details

GP Surgery:			
Doctor's Name:		Telephone:	
Address:			

Does your child have any medical conditions?	Yes	<input type="checkbox"/>	No	<input type="checkbox"/>
If Yes, please give details			
			
			

PLEASE NOTE; Where a medical plan is required, the school will require relevant documentation of official stature.

Part 7 – Required Documents

- | | |
|---|---|
| 1. Copy of birth certificate or passport | 4. Copy of school report (Academic, Attendance and Behaviour) |
| 2. Copy of most recent proof of address (e.g. utility bill) | 5. One passport size photo of applicant |
| 3. KS2 SATs results | 6. Any other relevant documents required by school |

The application will only be processed once we have received all documents. The applicant's previous or current school and relevant authorities will be contacted for further reference.

Part 8 – Other Details

- Is your child registered for Special Needs in Education (SEN) or has an Education, Health, and Care Plan (EHCP)? Yes | No
- Does your child have any additional needs that you are aware of? (even if they do not possess EHCP or are registered.) Yes | No
If yes, please provide supporting document(s), plan, or statement.
- Has the applicant had any involvement with the police? Yes | No
- Are there any safeguarding concerns regarding you or your child? Yes | No
- Has the applicant or parent(s)/guardian(s) of the applicant had any involvement with the social or probation services? Yes | No
- Has the applicant previously been temporarily or permanently excluded from any previous school? Yes | No

If yes to previous question/s, please give details:.....

Part 9 – School Fees and Payment Plan

The annual fee for Darul Uloom Islamic High School is:

1) Years 7-9: £3,600 2) Years 10-11: £3,840

These fees exclude admission fees, books, resources, stationery, exam fees, trips, events, and other additional costs.

Additional Cost: Resource Fees £300, Admission Fee £150 (Partially refunded if not successful)

The school offers three payment options only. Please select from one of the payment options below.

- ☐ Single Payment: ☐ Two Payments: ☐ Three Payments: (Please note: We are unable to offer monthly payments)
- ☐ By signing this agreement, you are committing to pay the school fees for the next five years.

Please note that all student fees must be paid promptly. Any delay in payment may lead to deregistration from the school.

In addition, there is a refundable deposit of £500. This deposit will normally be refunded at the end of the student's education at Darul Uloom, as long as all fees have been cleared (**terms and conditions apply, please see below**).

Terms and Conditions

1. Disclosure of all previous character and conduct is necessary. The application will be rejected if any information is given falsely.
2. The school maintains strict adherence to basic Islamic principles of good conduct, behaviour, and respect. Above all, students are required to respect all teachers, staff, and fellow students. Any student found guilty of insulting teachers, staff, or fellow students will be judged as inexcusable and may be excluded temporarily or permanently.
3. Students are expected to observe and act upon the lesson timetables. While at Darul Uloom, all lessons and examinations must be attended.
4. School uniforms, as prescribed in pre-admission documents, must be worn at all times during school hours students are to maintain their hair according to the school uniform guidance and ensure it is of equal length. Untidy hair, fades, and short backs or sides are not permissible. (See Behaviour Policy)
5. Students must participate in all curricular, extracurricular activities and booster classes assigned by the teachers.
6. School premises such as classrooms, wudu areas, and toilets must be kept clean by the students.
7. Should a student cause any damage to the school's or others property, their parents or guardians will be held responsible for the full cost of repair or replacement.
8. Students will not possess a smart mobile device for the duration of their education at the school. If found in possession of one, Darul Uloom reserves the right to confiscate and retain the device(s) for the duration of his education at Darul Uloom. (See Search and Confiscation Policy)
9. Missing prayers, theft, smoking, vaping, using drugs, or inappropriate relationships are strictly prohibited, and students involved in any such activity are liable for permanent exclusion. All students are expected to fast during Ramadan unless medically exempt.
10. No student is allowed to leave school premises during school hours. (See attendance policy)
11. Any student leaving the school premises without authorisation will be cautioned and may result in exclusion.
12. Parents or guardians may contact the school office to request leave in cases of emergency or dire necessity. Please note that the school will not authorise leave for unwell grandparents or Umrah during school term time.
13. Unauthorised absences and repeated lateness may lead to an administrative charge or permanent exclusion. A charge of £100 may be applied for each unauthorised absence, starting from the third absence, to support catching up on missed lessons. Five unauthorised absences may result in permanent exclusion, while three late arrivals could lead to disciplinary action. If a child wishes to continue at Darul Uloom, parents must appeal or reapply for admission. (See attendance policy)
14. Darul Uloom reserves the right to withdraw your child from entering a GCSE examination if internal assessments reveal a strong likelihood of failure or a negative impact on other qualifications. Alternative arrangements or qualifications will be offered where suitable.
15. If a student wishes to leave the school, *one term notice is required, and all fees for this period must be cleared prior to leaving. If this notice is not provided, the deposit will not be refunded.*
16. If a student is permanently excluded due to his misconduct, the parent or guardian will be responsible for paying a full-term fee, and the deposit will not be refunded.
17. All students and parents are required to observe the rules and policies of the school.
18. If a student receives detention longer than 20 minutes outside school hours, parents will be notified. Parents are required to arrange for the student to attend all detentions that are outside school hours. (See Behaviour Policy)
19. The school will recover any unpaid fees using an authorised debt collector if fees are not paid. And additional charges for the services will be added to the debt.
20. Darul Uloom reserves the full right to alter, add to, or amend the rules and regulations as and when necessary.

All school policies and documentation are available on request from the Darul Uloom reception and website.

Parent/Guardian and student signature

I, the parent / guardian, have read and understood the admission terms and conditions. The information I have provided is accurate to the best of my knowledge and I will ensure payment of fees as indicated above.

Parent Name

Signature

Date/...../.....

I have read and understood the admission terms and conditions. If my application is accepted, I agree to follow all school rules and policies and take responsibility for any violations.

Student Name

Signature

Date/...../.....

For Office Use Only

Admission Test Results

Key Stage 2-3: Reading Age Writing Age Maths Age Times tables

Key Stage 3-4: English % Maths %

Hifdh Assessment

Pronunciation % Recitation % Tajweed % Memorisation %

Comment:

Pre-admission interview

Date : / / **Time:** **With:**

SPECIAL CONDITIONS OF ACCEPTANCE

Comment:

APPLICATION CONFIRMATION

☐ **Accepted** ☐ **Waiting List** ☐ **Conditional offer** ☐ **Declined**

Accepted By

Signature

DAY / MONTH / YEAR

Date of admission

DAY / MONTH / YEAR

School start date

DAY / MONTH / YEAR